



## Meeting Minutes – 13 November 2013

### **Committee Members Present:**

Brian Vander Naald (chair), Chris Donar, Kelly Jensen, Jeremy Kane, Marsha Sousa

### **Committee Members Absent:**

Chip McMillan, Sanjay Pyare, Jan Straley David Tallmon

### **Guest:**

Jason Amundson

### **Agenda Items:**

#### **Review and discussion regarding Draft Bylaws**

The discussion included two items and then a decision by consensus, that the Bylaws once amended, will be distributed for comment via email. After the stated comment period, the Bylaws will be adopted by email and then posted on the Faculty Senate website. The two items of discussion included: 1. addition of an at-large member who could be drawn from any of the Schools and, 2. addition of a line stating, “as well as campus representatives”. These items will be added prior to distribution for comment.

#### **Role and authority of RCA beyond URECA reviews**

Discussion centered primarily on what the RCA committee is not. The committee is not a venue for vetting proposals, nor is it a committee for authorizing proposal submission. Discussion progressed into possible roles for the committee including the need to elevate and support research at UAS, the need to document research data, and finally as a dissemination portal for faculty and student research.

#### **IACUC process concerns**

Jan Straley had requested that this item be added to the agenda with a specific topic she wanted to bring before the group. As she was not present for the meeting, the item was not discussed.

### **New Business Items:**

#### **Field work: logistics support and equipment insurance**

Jason Amundson attended the meeting to request that conversations begin at the university regarding field work operations and logistics. He asked that two specific topics be addressed: 1. insurance on equipment that is used while in the field and, 2. logistics support (including medical emergency/evacuation insurance coverage) through a third party vendor. Jason will cite resources or vendors as well as references if necessary. As UAS grows its number of faculty whose work will include field time, it is essential that logistics and operations are carefully monitored and insured. Marsha Sousa will take on the task of addressing these insurance concerns and report back to the committee.