



**Meeting Minutes**  
**22 February 2018**

**Committee members present:**

Brian Buma (chair), Kelly Jensen, Jan Straley, Dave Noon, Emily Wall, Cindy Eriksen, Jim Powell, Colleen Ianuzzi, Melissa Bell

**Ad-hoc member(s):**

Carolyn Bergstrom (IACUC representative for UAS)

**Committee members absent:**

Julie Vigil

**Guests:**

None

**Members emeritus:**

Sanjay Pyare, David Tallmon

*Goal for RCA Committee: To encourage research and creative activities at UAS in all departments, consolidate required documents pertaining to and relevant for those activities, and make life easier for faculty and students that conduct these activities.*

**Discussion Items**

**Agenda Items**

**Approval of Minutes from previous meeting**

- Minutes approved.

**Faculty Handbook**

-Megan asked Brian to look at research component; faculty senate is revising now and seeking comments from faculty about additions and changes. If you have any notes to send on to Megan, please send them to Brian by the weekend to compile and submit to Megan.

**Intellectual Property Update:**

-Brian reported that 'Juneau Startup Week' is happening with an event happening this weekend. You can attend without an idea and if you are interested you can go and listen to others' ideas and join their startups.

**Statewide Research Committee**

-No new updates

**QMenu Faculty Training Update**

-Martin Miller pushed dates for training to early fall due to a spring scheduling conflict  
-Kelly sent an e-mail to faculty asking for content/preferred times.  
-Cindy made note of Banner 9 roll out happening in the fall; web based application that hopefully is easier to use than the current version the campus uses.



**Listserv Update**

-Brian sent test out about opportunity, varying responses from the group to whether or not they received it. Amy added career services to the list. If anyone wants to post to it (encouraged) access is believed to be granted through Amy Bannerman. Kelly and Brian will work together to come up with a one page on how to post to the forum.

-Anita sent out the next request for papers and creative activities to be highlighted. Please promote this within your faculty groups. Please advise to send content directly to Anita's e-mail address rather than the provost general e-mail.

**Arctic Frost**

-Jim reports that the group supports the idea of the undergraduate and graduate poster session during the meeting. Next step is figuring out the requirements of entering, and Jim hopes to offer a monetary prize for 1<sup>st</sup> place. He needs a contact to work with in Arts and Sciences to coordinate poster session in the fall, will work to create a flyer to use during the URECA symposium to drum up interest.

**Chair for next year**

-Brian announced he will be leaving the University at the end of the summer, and the committee needs a new chair for the fall, ideally someone who is currently in the group.

\*Next meeting will be April 26<sup>th</sup>\*