Meeting Minutes
29 January 2018

Committee members present:
Brian Buma (chair); Melissa Bell, Colleen Ianuzzi, Kelly Jensen, Dave Noon, Jim Powell, Jan Straley, and Julie Vigil

Ad-hoc member(s):
Carolyn Bergstrom (IACUC representative for UAS)

Committee members absent:
Cindy Eriksen, Paula Martin, Emily Wall

Guests:
None

Members emeritus:
Sanjay Pyare, David Tallmon

Goal for RCA Committee: *To encourage research and creative activities at UAS in all departments, consolidate required documents pertaining to and relevant for those activities, and make life easier for faculty and students that conduct these activities.*

Discussion Items

Agenda Items
   Quick Announcement: Brian asked (for Dave Tallmon who is giving a presentation at "Off to College" Night) that any faculty who are assisting with undergraduate research and have slides with photos or projects of the research…please submit those to Dave Tallmon
Approval of Minutes from previous meeting
   - Meeting minutes approved by consensus, with no changes requested
   URECA Updates:
   - 7 of 10 proposals were awarded totaling ~$13,000
   - Successful Orientation Session held early in the semester
   - Brian regrets to inform the group that he was notified that the URECA line item in the A&S budget has been eliminated (his and Kelly's understanding was that it would be reduced for this year to basically $0, but retained as a line item so that it could be used again in future years as budget review allows).

- Funding for this year's awardees is drawn from a special contribution made to UAS by the President for undergraduate research efforts.

- UA Foundation funds were not used this year, but will likely be drawn upon again next year.

Intellectual Property

- Brian reported that the IPAC (Intellectual Property Advisory Committee) members will be in Juneau for the JEDC (Juneau Economic Development Council) meeting in February. Additionally, they will provide in the GVR on February 21st a presentation about becoming an entrepreneur as well as a UAF workshop over Spring Break entitled "Ramping up Tech". Finally, the IPAC member with whom Brian spoke, requested that UAS provide its own IP Ambassador as well as a UAS member to the IPAC. Brian suggested Mike Navarro as a possibility and the group agreed by consensus.

Facilities and Administration Costs (F&A)

- Brian has gathered a great deal of data from other universities and will analyze, then provide a report back to the group.

Statewide Research Committee

- Brian reported that there are no updates; that committee is still working on a strategy.

QMenu training update

- Kelly did not have an update, but will provide one at the next monthly meeting.

Arctic Frost

- Jim reported that he is part of a planning committee for an NSF-funded group from the University of Northern Iowa who are studying the Arctic. The group will be in Juneau in September and Jim asks this committee to help promote and attend the event.

- On another note, Jim reported that Don Webbels will be in Juneau in mid-September to make a presentation – details are forthcoming.

- Lastly, Jim asked about the adjustments that are made to bipartite faculty workloads for those who may have small amounts of research that have to be conducted as part of their efforts. Kelly responded that the adjustments are often included in the Service component, but that it has been somewhat Dean-specific.

Tracking and announcement of faculty highlights/accomplishments

- Brian requested of the Provost's Office that this publication "begin again"; their office agreed and it will now be published/emailed monthly.

Action items

- Provide a copy to the committee of the Undergraduate Research publication created by A&S and Marketing several years ago (Kelly)
- Set up QMenu Training (grant specific) for faculty and staff (Kelly)
- F&A data analysis report (Brian)
- Ask Mike Navarro to serve as the UAS representative to the IPAC (Brian)
- Doodle Poll (or another platform) for scheduling future meetings (Brian)